

# How to Complete the Meal Application • 2019-2020

**\*\*\*\*\*Make sure the application is for the correct School Year\*\*\*\*\***

- ~ Use BLACK or BLUE ink ~ One (1) application per household
- ~ Must be original application – photocopies are unacceptable

## **STEP 1 STUDENT INFORMATION**

***(LIST ALL STUDENTS ATTENDING HEMET UNIFIED SCHOOLS)***

- Enter student's information
  - Birth Date
  - Last Name
  - First Name
  - Grade
  - School Name
- If student is a Foster, Homeless, Migrant, Runaway, Head Start or Kin-Gap please put an X in the box provided
- List ONLY students attending Hemet Unified School District. All other children must be listed in STEP 3

## **STEP 2 CALFRESH, CALWORKS, FDPPIR BENEFITS**

- If any child in the household is receiving CalFresh, CalWorks, or FDPPIR benefits enter the case number.
- Skip **STEP 3**, sign, date and complete contact information in **STEP 4**.

## **STEP 3 REPORT ALL INCOME FOR ALL HOUSEHOLD MEMBERS AND STUDENTS**

### **3A Student income:**

- Enter the total monthly income of all students.

### **3B All other household members (including yourself):**

- Last Name, First Name of **ALL** household members.
- **DO NOT** include the members listed in STEP 1.
- List members not in school or those attending school in another district, private school, or in college.
- Include any Foster Children not listed in STEP 1.
- Enter current monthly income for each household member, **BEFORE** taxes.
- The person completing who signs the application **MUST** be listed in this section.
- Enter the total number of household members including students in STEP 1.
- Enter last four digits of SSN or check box if no SSN.

## **STEP 4 CONTACT INFORMATION AND ADULT SIGNATURE**

- Date, sign and complete contact information in spaces provided